



MWAA
MidWest Acquirers Association®



EXHIBITOR BOOTH SHIPPING INSTRUCTIONS

1. Choose your preferred shipping provider

- Once your shipping label is created, double check the provided address for accuracy.

2. Shipping Address

Renaissance Schaumburg Convention Center Hotel
MWAA Annual Meeting July 19-20, 2023
ATTN: Heidi Koppenhoefer/Traci Katzfey
Schaumburg East Ballroom
1551 N. Thoreau Drive
Schaumburg, Illinois 60173
(Your Company Name & Booth #)

3. Labeling

- Packages/Boxes must be labeled as indicated
- For multiple packages: Label 1/3, 2/3, 3/3
- **MUST HAVE YOUR COMPANY NAME & BOOTH #**

4. Delivery Date

- Shipments arriving before July 14th will be charged a storage fee by the Renaissance

Renaissance Schaumburg Fees :

These charges are in addition to the charges that the drayage service will impose once they take possession of the shipment for handling and delivery. These charges must be collected in person prior to admission into the hall for set up by Renaissance Schaumburg. Please have your payment method available.

Note: If shipping a pallet, additional fees will apply.

Item Description	Weight	Charge
Letter Envelope or Package	1-9 lbs	\$5.00
Package, Box, Crate, Display	10-20 lbs	\$15.00
Package, Box, Crate, Display	21-30 lbs	\$30.00
Package, Box, Crate, Display	31-50 lbs	\$40.00
Package, Box, Crate, Display	51-60 lbs	\$50.00
Package, Box, Crate, Display	61-70 lbs	\$60.00
Package, Box, Crate, Display	71-80 lbs	\$70.00
Package, Box, Crate, Display	81-100 lbs	\$100.00
Package, Box, Crate, Display	101-150 lbs	\$150.00
Package, Box, Crate, Display	151-200 lbs	\$190.00
Pallet- Set Contained & Sealed	201-800 lbs	\$225.00
Freight	801 + lbs	\$225.00 + \$.25 per lb